



Inspiring Excellence

## Ayesha Abed Library

<http://library.bracu.ac.bd>

### Hours & Locations

#### Library Hours

Sunday – Thursday

(9 am - 10 pm)

Friday (2:30 pm - 9 pm)

Saturday (1 pm - 9 pm)

*\*Closed During Govt. Holidays*

#### Library Learning Resource Center

Building 02, 3rd Floor

#### Library Locations

Ayesha Abed Library  
Brac University, Building 02.  
03 & 04<sup>th</sup> Floor

#### Branch Libraries

Savar Campus Library &  
Seminar Libraries

### Resources and Services

- **Books (Printed)** – 50,133+
- **e-Books** – 45,000+
  - **McGraw-Hill** (Engineering, Management) - 1199
  - **Pearson** (Engineering, Science, Mathematics, Business, Management, Economics, Humanities, Social Sciences, Professional Computing, Computer Programming) - 2853
  - **Oxford University Press** (Biology, Business, Economics, Mathematics, Physics, Linguistics, Literature) - 991
  - **Springer** (Engineering, Management) - 6062
  - **Cambridge University Press** (Literature, Ethics, Law, Language, Religion, Human Rights) - (2000)
  - **SAGE** (Business and Management, Education, Politics and International Relations, Social Science) - 2630
  - **Project Muse** (Literature, Language, Social Science, Ethics, Religion) – 29852
  - **ScienceDirect** (Finance-816, Pharmacy - 12)
  - **Research4life** (HINARI, AGORA, ARDI, OARE, GOALI) - 10000
- **Institutional Repository Items** <http://dspace.bracu.ac.bd>
  - 19826 (Thesis, Internship Report, Research Report, BracU Faculty Publications, BracU E-Bulletin etc.)
- **Conference Proceedings** – 13064

## Online Journals and Databases – 56000+

American Institute of Physics Publishing

American Physical Society

American Society of Civil Engineers

ASABE Technical Journals

British Institute of Radiology

Cambridge University Press (Journals & e-books)

EBSCO Research Database (*Academic Search Premier, Business Source Premier, Communication and Mass Media Complete, Green File, Health Source Consumer, and Nursing Edition, and Master File Premier*)

Emerald (EM120 + Eng.)

Geological Society

IMF e-Library

IEEE Xplore Digital Library (Access temporarily unavailable)

JSTOR

Manupatra (online legal research database)

MarketLine

Marry Ann Liebert

Royal Society of Chemistry

Oxford Journals

Project Muse (Journals & e-books)

Research4life (*HINARI, OARE, AGORA, GOALI, ARDI*)

Scopus

SPIE Digital Library

Springer (Journals & e-books)

Wiley Online Library

### • Access to Online Journals and Databases and eBooks

#### ▪ *On campus access*

Most of the e-resources provide **on-campus** access through IP recognition within the BracU domain.

#### ▪ *Off campus access*

Most of the resources are available **off-campus** to current faculty, researchers, and students at the University through **My Athens account**

## For library services please visit

### ▪ **Brac University Library Website**

<http://library.bracu.ac.bd>

### ▪ **Library Membership Activation**

<http://library.bracu.ac.bd/library-membership-activation>

### ▪ **Off-Campus Access Activation**

<http://library.bracu.ac.bd/off-campus-access-activation>

### ▪ **Brac University Library Mobile Website**

<http://library.bracu.ac.bd/m>

### ▪ **Brac University Institutional Repository** (Theses, Dissertation, and others)

<http://dspace.bracu.ac.bd>

### ▪ **Brac University Library Discovery Tool Website**

<http://library.bracu.ac.bd/vufind>

### ▪ **Thesis/Internship Report Submission**

<http://library.bracu.ac.bd/thesis-internship-report-submission>

### ▪ **Style Guides & Citation Builders**

<http://library.bracu.ac.bd/style-guides-and-resources>

### ▪ **Plagiarism Checking**

<http://library.bracu.ac.bd/main/turnitin-instructor-manual>

### ▪ **Thesis Help**

<http://library.bracu.ac.bd/thesis-help>

# Using the Library

## *Borrowing Privileges*

- Borrower must use their Student ID card to access library services and resources.
- Students can borrow **four books (04)** at a time for **seven days (07)**.
- Students can borrow **one audio visual items (01)** at a time for **three days (03)**.
- Faculty members can borrow **six books (06)** at a time for **whole semester**.
- Faculty members can borrow **two audio visual items (02)** at a time for **three days (03)**.
- Administrative Staff can borrow **three books (03)** at a time for **fourteen days (14)**.
- Contract staff can borrow **two books (02)** at a time for **seven days (07)**.
- Department can borrow **fifty books (50)** at a time for **one year**.
- Journals, magazines, newspapers and reference collection items are **not for loan**.

## *Returns*

- Borrower must return/renew items borrowed within the due date range.
- Items must be returned to Ayesha Abed Library, Brac University.

## *Renewal*

- Items on loan may be renewed if no request is placed for those items.
- Renewals may be done in the following ways
  - Online Public Access Catalogue (<https://library.bracu.ac.bd/opac>)
    - Presenting the items at circulation desk.
  - Via telephone (880-2-222264051-4Ext: 4051, 4052 or 88-09617445073) or email **librarian@bracu.ac.bd**

## *Holds*

- Holds may be placed for materials that are currently charged out.
- One can place a hold through the online catalogue system.
- Borrowers will be notified for pick-up when the item is returned.

## *Recall*

- Borrower can recall for currently loaned items in urgent need by contacting circulation desk.
- Brac University library reserves the right to recall borrowed materials before the due date.

## *Overdue*

- Item/s will be considered as overdue if any user fails to return or renew the item/s within the due date range
- Borrower will not be able to borrow if he/she has overdue.
- Borrowing privileges will be suspended until the item/s is/are returned and the penalty for non-returned item/s is/are paid.
- Notices will be served through e-mail and SMS to student/staff.

## *Overdue fines*

- Tk. **5.00 (Five)** only per calendar day for each **Book item (BK)**.
- Tk. **10.00 (Ten)** only per calendar day for each **Audio-Visual item (AV)**.

## *Lost Item*

- If the borrowed item(s) is/are not returned within 6 (six) weeks, the item(s) will be considered as lost.
- Item(s) lost by the borrower must be
  - a. Replaced by a new copy of the same item or
  - b. The latest edition of the same item or
  - c. Pay a replacement cost two times current market price of the borrowed item(s)
- The borrower will be solely liable for the full replacement of cost and accumulated fines for the item(s) borrowed.